



June 20, 2022 ♦ 7:00 p.m.  
Wattsburg Area Elementary Center

**AGENDA**

**I. Call to Order – Mr. Jeremy Bloeser, Board President**

- A. Pledge
- B. Roll Call:
  - Mrs. Britni Burlingham
  - Mrs. Amanda Farrell
  - Mrs. Lea Hetherington
  - Mrs. Nicole Lee
  - Mr. Shawn Matson
  - Mr. Stephen Morvay
  - Mrs. Tara Pound
  - Dr. Andy Pushchak
  - Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the May 16, 2022 Regular Board Meeting and the June 13, 2022 Work Session.

**II. School Reports**

**III. Guest and Citizen Comments**

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

**IV. Superintendent’s Report – Mr. Ken Berlin**

**V. Business Administrator’s Report – Mrs. Vicki Bendig**

- A. Treasurer’s Reports
  - [General Fund](#): \$6,350,747.88
  - [YTD Budget to Actual Report](#)
  - [Capital Projects](#): \$988,480.74
  - [Cafeteria](#): \$448,732.04
  - [Cafeteria Profit/Loss](#): \$26,949.31 YTD: \$195,721.91
- B. Bills
  - [Exhibit A1](#) Checks Already Written: \$162,202.55
  - [Exhibit A2](#) Checks Already Written: \$27,904.13
  - [Exhibit A3](#) General Fund Bills: \$406,292.37
  - [Exhibit B1](#) Cafeteria Checks Already Written: \$1,530.00
  - [Exhibit B2](#) Cafeteria Checks Already Written: \$43,680.03
  - [Exhibit D](#) SHS Activity Fund Report: \$79,720.17
- **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (A) Tax Appeal

- **Motion:** To appoint Knox Law Firm to pursue and defend property tax appeals on behalf of Wattsburg Area School District as outlined in [Exhibit E](#).

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
  - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit F](#).
  - \$70,000 from Unassigned Fund balance to Committed Fund Balance for WAEC Auditorium Sound Upgrade.

F – 2 (A) Budgetary Amendment

- **Motion:** To approve the Budgetary Amendment as outlined in [Exhibit G](#).

F – 3 (A) Adoption of the General Fund Budget for 2022-2023

- **Motion:** To adopt the General Fund Budget for the 2022-2023 fiscal year in the amount of \$27,494,251.

F – 4 (A) Real Property Tax

- **Motion:** To approve the Real Property Tax Resolution:  
Resolved, that the Wattsburg Area Board of School Directors does hereby levy for the school fiscal year July 1, 2022, to and including June 30, 2023, on each dollar of the total assessment of all real property in the Wattsburg Area School District comprised of the Borough of Wattsburg and Townships of Amity, Greene, Greenfield and Venango in the amount of 21.328 mills or \$2,132.80 on each one hundred thousand (\$100,000) dollars of assessed valuation of taxable property for general school purposes and the payment of teachers' salaries and rentals to school authorities.

F – 5 (A) Per Capita Tax

- **Motion:** To approve the Per Capita Tax Resolution:  
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of five (\$5.00) dollars as provided for in the Public-School Code of 1949 (Section 679) as amended during the Period July 1, 2022 and ending June 30, 2023.

F – 6 (A) Act 511 Per Capita Tax

- **Motion:** To approve the Act 511 Per Capita Tax Resolution:  
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of (\$5.00) dollars as provided for in the Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2022 and ending June 30, 2023.

F – 7 (A) Earned Income Tax (Wage Tax) Resolution

- **Motion:** To approve the Earned Income Tax (Wage Tax) Resolution:  
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues an earned income tax, to be levied in the amount of one percent (1%) on salaries, wages, commissions and other compensation earned during the period July 1, 2022 and ending June 30, 2023, on all residents of the Wattsburg Area School District who have attained the age of eighteen (18) years and older, and on the net profits earned during said periods from business, professions or other activities conducted by residents of the said District in accordance with Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as a The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq.

F – 8 (A) Realty Transfer Tax

- **Motion:** To approve the Realty Transfer Tax Resolution  
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues a Realty Transfer Tax, to be levied in the amount of one percent (1%) on Transfers beginning July 1, 2022, and ending June 30, 2023, of real property or any interest in real property situated within the Wattsburg Area School District in accordance with Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq.

F – 9 (A) Local Services Tax

- **Motion:** To approve the Local Services Tax Resolution  
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the privilege of engaging in an occupation within the limits of the Wattsburg Area School District, who have attained the age of eighteen (18) years and older, a Local Services Tax in the amount of ten (\$10) dollars as provided in The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2022 through June 30, 2023.

F – 10 (A) Act 1 Exclusion Resolution

- **Motion:** To approve the Act 1 Exclusion Resolution - Homestead/Farmstead as outlined in [Exhibit H](#).

F – 11 (A) Food Services Lunch Prices for 2022-2023

- **Motion:** To approve lunch prices for the 2022-2023 school year as follows:

	SHS	WAMS	WAEC
Breakfast	\$1.50	\$1.50	\$1.50
Lunch	\$2.75	\$2.75	\$2.50
Milk	.65	.65	.65

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (A) Utilization of School Facilities

- **Motion:** To approve the use of the football field and locker rooms on June 4, 2022, 4:00 – 9:00 P.M. by the Erie Express Football Team at an estimated cost of \$1,254.44.

- B – 2 (A) Cross Country Trail Improvements
- **Motion:** To approve Zachary Shumac's Eagle Scout Project to improve the campus cross country trails as outlined in [Exhibit I](#).
- B – 3 (A) Snow Removal Agreement
- **Motion:** To approve the Snow Removal Agreement between Nelson Trucking and the Wattsburg Area School District as outlined in [Exhibit J](#).

IX. **Personnel – Mrs. Nicole Lee**

- P – 1 (A) Summer Maintenance Rate
- **Motion:** To approve the Summer Maintenance Help rate increase to \$12.42/hour effective June 10, 2022.
- P – 2 (A) Service Substitute List
- **Motion:** To approve the addition of Susan Bisbee to the Service Substitute List for the 2022-2023 school year.
- P – 3 (A) Resignations
- **Motion:** To accept the resignation of:
    - Susan Bisbee, Educational Support Aide for the purpose of retirement effective June 10, 2022.
    - Madelyn Simmons, Emotional Support Teacher effective June 30, 2022.
- P – 4 (A) Tuition Reimbursement
- **Motion:** To approve the tuition reimbursements as outlined in [Exhibit K](#).
- P – 5 (A) Appointments
- **Motion:** To approve the following appointments:
    - Jacqueline Parmenter as Cafeteria Aide, Class C, 3.25 hours/day, 180 days/year retro to June 1, 2022.
    - Amanda Stalford as the Special Education Secretary position, Class A, 8 hours/day, 260 days/year effective July 1, 2022.
    - Krista Wehan, Special Education Supervisor effective August 15, 2022 and the agreement between Mrs. Wehan and Wattsburg Area School District effective August 15, 2022.
    - Kevin Linza, SHS Health and Physical Education Teacher, at Bachelors, Step 11 effective August 24, 2022.
    - Timothy Schweitzer as SHS Science Teacher effective August 24, 2022.
    - Ronald Rairie as piano tuner/repair technician for the 2022-2023 school year at a rate not to exceed \$800.
    - Mark Alloway as concert accompanist, vocal ensemble, Graduation and Baccalaureate for the 2022-2023 school year at a rate not to exceed \$2,000.
- P – 6 (A) Memorandum of Understanding
- **Motion:** To approve the Memorandum of Understanding between the County of Erie and the Erie County Sheriff's Office and Wattsburg Area School District as outlined in [Exhibit L](#).

P – 7 (A) Kindergarten Boot Camp Appointment

- **Motion:** To approve the appointment of Emma Kowalski as Kindergarten Boot Camp Speech Language Therapist on Tuesdays, Wednesdays, and Thursdays, August 2 – 18, 2022.

P – 8 (A) Summer Appointments

- **Motion:** To approve Summer Appointments as follows:
  - Jennifer Morgason as Special Education Extended School Year Aide.
  - Clay Bendig as Summer Maintenance effective June 13, 2022.

P – 9 (A) Leave Request

- **Motion:** To approve the leave request utilizing a Childbirth/Adoption Leave of Absence for Karly Long effective August 24, 2022 through June 12, 2023.

P – 10 (A) WEA Memorandum of Agreement

- **Motion:** To approve the Memorandum of Agreement between WEA and WASD for the Girls Golf Coach as outlined in [Exhibit M](#).

P – 11 (A) Superintendent Performance Evaluation

- **Motion:** To approve the Superintendent's 2021-2022 Annual Performance Evaluation.

P – 12 (A) Conference Request

- **Motion:** To approve Chris Paris and Alissa Pyle to attend Sapphire Training during the summer of 2022 virtually at an estimated cost of \$330. Funds from Non-Inst, Certified Professional Development.

P – 13 (A) Attendance at Meetings

- **Motion:** To approve attendance for travel reimbursement for all PDE related meetings and the following meetings for the 2022-2023 school year:
  - Superintendent
    - Curriculum Meetings
    - Federal and Special Program Meetings
    - Superintendent Advisory Meetings
    - Other District related meetings
  - Assistant to the Superintendent
    - Curriculum Meetings
    - Federal and Special Program Meetings
    - Other District related meetings
    - Professional Development and other job-related meetings as approved by the Superintendent
  - Business Administrator
    - PASBO Meetings
    - Business Administrators' Meetings
    - Federal and Special Programs Meetings
    - Other District related meetings
  - Principals
    - Erie County Principals' Meetings for all principals.
  - Special Education Supervisor
    - Special Education Supervisor Meetings
  - Plant Operations and Transportation Supervisor

- Plant Operations Supervisors' Meetings
- PASBO Meetings
- Superintendent Secretary
  - Personnel meetings
  - Certification meetings
  - Superintendent Secretary's meetings
- Tim Malinowski
  - Cyber Meetings
- PIMS Child Accounting Coordinator
  - A/CAPA Meetings
  - PIMS/Penndata
- Athletic Director
  - District 10 and the Erie County Athletic meetings
- School Psychologist
  - Erie County Special Education for School Psychologists meetings
- Speech/L
  - Special Education Speech/Language Pathologist meetings
- Discovery Teacher
  - Gifted/Talented Meetings and required trainings

P – 14 (A) School Resource Office

- **Motion:** To approve the hiring of an additional School Resource Officer pending the approval of the Erie County Council and Erie County Sheriff's Department.

X. **Policy – Mrs. Amanda Farrell**

PL – 1 (A) First Reading of Policies

- **Motion:** To approve the first readings of the following policies:
  - [Executive Summary](#)
  - Policy 218 Student Discipline ([Exhibit N](#))
  - Policy 220 Student Expression/Dissemination of Materials and 220 Attachment ([Exhibit O](#))
  - Policy 227 Controlled Substances/Paraphernalia ([Exhibit P](#))
  - Policy 237 Electronic Devices ([Exhibit Q](#))
  - Policy 808 Food Services ([Exhibit R](#))
  - Policy 913 Non-school Organizations/Groups/Individuals ([Exhibit S](#))

XI. **Curriculum – Dr. Andy Pushchak**

C – 1 (A) Approval of Academic Services

- **Motion:** To approve academic services of LearnWell for the following
  - A hospitalized WAMS student anticipated May 16, 2022 through May 24, 2022.
  - A hospitalized WAEC student anticipated May 26, 2022 through June 9, 2022.

C – 2 (A) Homebound Instruction

- **Motion:** To approve homebound instruction for a WAEC student anticipated May 20 – June 9, 2022.

C – 3 (A) Emergency Instructional Time Assurance

- **Motion:** To approve the Emergency Instructional Time Assurance as outlined in [Exhibit T](#).

C – 4 (A) IXL Learning Pilot

- **Motion:** To approve the pilot of IXL Learning for K-12 for the 2022-2023 school year as outlined in [Exhibit U](#).

C – 5 (A) Refocus Classroom Program

- **Motion:** To approve the Refocus Room Service Contract for the 2022 – 2023 school year as outlined in [Exhibit V](#).

C – 6 (A) Erie County Special Education Transition Program

- **Motion:** To approve the Special Education Transition Operating Agreement as outlined in [Exhibit W](#).

XII. **Technology – Mrs. Lea Hetherington**

T-1 (A) WAEC Auditorium Sound System Upgrade

- **Motion:** To approve the WAEC sound system upgrade as outline utilizing funds from the committed fund balance as outlined in [Exhibit X](#).

XIII. **Transportation – Mrs. Britni Burlingham**

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (A) Volunteer List

- **Motion:** To approve Samantha Bladzick-Luck, Brianna Courteau, Samantha Green, Danielle Lewis, Kansas Mlakar, and Mandy Piazza as additions to the WASD Volunteer List.

AE – 2 (A) Athletic Resignations

- **Motion:** To accept the following resignations:
  - Steven Bernsley, Other Assistant 7<sup>th</sup> & 8<sup>th</sup> Football Coach effective May 31, 2022.
  - Katrina Barnhart K-6 Cross Country Coach effective June 3, 2022.

AE – 3 (A) Extra-Curricular Appointments

- **Motion:** To approve the 2022-2023 extra-curricular appointments as outlined in [Exhibit Y](#).

AE – 4 (A) Fall Athletic Appointments

- **Motion:** To approve the 2022-2023 fall athletic appointments as outlined in [Exhibit Z](#).

AE – 5 (A) Summer/Fall Band Appointments

- **Motion:** To approve the following summer/fall band appointments:
  - Grace Boozel as Assistant Band Front Advisor not to exceed \$1,050.
  - Halle Swasing as Assistant Percussion Instructor \$1,050.
  - Mandy Berlin as Assistant Woodwind Instructor \$1,050.

AE – 6 (A) Recognize Virtual Athletic Hall of Fame

- **Motion:** To recognize the Virtual Athletic Hall of Fame <https://wattsburgsenecasportshalloffame.com/> as the official site for Seneca/Wattsburg Schools Sports.

XV. **Miscellaneous**

M – 1 (A) Surplus Items

- **Motion:** To declare the following as surplus.

<u>Title of Work</u>	<u>Author</u>	<u>ISBN</u>	<u>Quantity</u>
<i>To Kill a Mockingbird</i>	Harper Lee	0-446-31078-6	33
<i>Animal Farm</i>	George Orwell	0-451-52634-1	26
<i>Grapes of Wrath</i>	John Steinbeck	0-14-303943-1	6
<i>Concise Oxford American Dictionary</i>	Oxford University Press	978-0-19-530484-8	6
<i>Webster's College Dictionary</i>	Random House	0-02-635934-0	6

M – 2 (A) Pyramid Healthcare Agreement

- **Motion:** To approve the Student Assistance Program Agreement between Pyramid Healthcare and Wattsburg Area School District for the 2022-2023 school year as outlined in [Exhibit AA](#).

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**